Dear Parents

This letter is to inform you of the school fees and levies applicable for the 2017 school year and other important information. Many factors are considered in setting the fees and levies for the school including expenditure from previous years, realistic expenditure for the future, areas in need of maintenance and renewal throughout the school property and our loans for the new school buildings.

Brisbane Catholic Education (BCE) meets the cost of all Teacher, Teacher Aide & Secretarial salaries within the Schedule of Staffing (Schools pay for staffing allocations over and above this schedule), and also provides services, programs & resources for schools. The sources of BCE's funding are Commonwealth & State grants supplemented by a levy on each systemic school (Archdiocesan Education Levy) based on the number of school families.

School Fees for 2017 are:

1 child $2120.00 per year
2 children $2740.00 per year
3 children $3090.00 per year

This represents an increase of approximately 4% on 2016.

School Fees include:

- Tuition Fees — Tuition fees fund the recurrent expenditure of the school including electricity, telephone, insurance, council charges, cleaning, security. It also includes wages for the employment of 'above schedule staff such as our groundsman.

- Archdiocesan Education Levy - The Archdiocesan Education Levy is a charge on schools which is sent to the central administration of Brisbane Catholic Education.

- Capital Levy - A Capital levy of $520.00 per family is included in your school fees
  - The capital levy is used to pay loans relating to our program of capital works undertaken to date
  - It helps maintain our existing facility
  - Please note this is not tax deductible

- Excursions — Depending on the excursion selected by the classroom teacher, some may have a small charge. Parents will receive an Excursion Permission form with the details of the excursion including any costs from the teacher prior to the excursion.

- Swimming Lessons — (may have to be supplemented by families)
- Arts Council Visits
- General School Resources
- CC’ Accident Student Insurance

Levies:

Resource Levy
- $75 per student - This levy goes towards the purchase, maintenance and replacement of educational resources and reference material. This includes items such as reading books, sporting equipment, science equipment and music equipment.

Technology Levy
- $100 per family
Camps
Year 5 and Year 6 students will attend camp in 2017. The exact charge for this will not be known until next year but the Year 5 camp will be approximately $220 and the Year 6 camp will be approximately $300. The camp fee will be added to your school fees. There will be no concession given on the camp fee.

Accounts
School fees are issued on a monthly basis over 10 months from February to November. The due date is the last working day of the month.

The Resource Levy, Technology Levy, workbooks and student diary are added to your account in February.

Office Details
The office is open during term time from 8am to 3.30pm. The office is closed during school holidays and public holidays. Please note the office will be open the week before school starts from the 16th January, 2017.

For general enquiries please contact Kim, our School Secretary.

For any finance related enquiries, including appointments to see the Principal regarding Concessions please contact Sarah, our Finance Secretary.

Discount — Paying in advance
A discount of 5% applies if the full yearly amount of school fees is paid on or before the 28th February, 2017.

Please note that the discount applies to school fees only. It does not apply to the resource levy, technology levy, workbooks, diary and camps.

Library Fund Donations
The Library Fund Donation is a voluntary donation and not a levy. It is 100% tax deductible and a separate receipt is available at the end of the financial year for tax purposes. Funds are used to buy extra resources for the Library.

Donations are very much appreciated.

Building Fund Donations
The Building Fund Donation is a voluntary donation and not a levy. It is 100% tax deductible and a separate receipt is available at the end of the financial year for tax purposes.

Concessions
Should you find yourself unable to pay school fees by the due date please contact the School Principal to confidentially discuss how the school can assist you. In cases of genuine hardship the school will consider offering a concession. Concession applications are accepted at the beginning of each year or when the hardship within the family occurs, Concessions are not ongoing and cannot be used to clear previous debt.

In our endeavour to keep fees and levies as reasonable as possible, we rely on the wholehearted support of each family in paying your fees promptly upon receipt of your account, by the due date indicated on your statement. Please note that, as a condition of enrolment, families agree to pay the fees charged.

In conclusion, I wish to acknowledge your financial support of the school in 2016. It is our intention, as it has always been, that we keep the amount payable by parents as low as possible whilst providing quality educational opportunities and facilities for your children. Yours faithfully

Nick Hurley
Principal