

Traffic Management Plan 2026

Christ the King Primary School

54 Thompson Street, Deception Bay



Christ the King
Catholic Primary School
Side by side we grow

CHRIST THE KING, DECEPTION BAY

INTERNAL TRAFFIC MANAGEMENT PLAN

School Details	
School / Location	Christ the King Primary School, DECEPTION BAY.
School Principal	Alish Conley
Business Manager / WHSO	Jo Breakspear

Pick up and drop off points for students (e.g. private vehicles and private buses)

The following safety controls are in place to ensure that the picking up or dropping off students is undertaken in a safe manner:

- Entry and exit signage to the school/workplace is located at:
 - Thompson Street (entry & exit is at the same point)
- Designated pick up and drop off areas for students are located at:
 - Designated drop off & pick up within school grounds.
 - Thompson and surrounding streets.
- Pick up and drop off areas for students are clearly marked by:
 - Signed, marked bays.
- Designated pedestrian crossings are:
 - Located outside top gate near hall on Thompson Street
 - Supervised before school 7:40-8:40am
 - Supervised after school 2:50-3:20pm
- School crossing supervisors use the following aids and personal protective equipment (PPE):
 - "lollipop" sign;
 - crossing flags; and
 - high visibility jacket
- Pedestrian walkways are physically protected from designated roadways by:
 - NA
- Pedestrian walkways are clearly marked/indicated by:

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- road markings and numbers.
- Speed restriction signage is clearly displayed at the following locations:
 - Upon entry to the car park and also at a high pedestrian point.
- Other considerations or risk controls that need to be documented?
 - Traffic flow impeded by vehicles picking up or dropping off students at peak times.
 - Reverse parking only in car parks outside the church, nose in first in middle car park. Both areas preferred for staff parking restricting families to park near fence and bus stop.
 - Drop off is supervised by at least 1 but mostly 2 or 3 8am-8:30am
 - Pick up is supervised by 4 staff each positioned at a marked bay to assist students into cars. At least 4 but mostly all other staff present to supervise students waiting in the pick up seating area.
- E-bikes and e-scooters are not permitted for use by primary school students.

Enforcement and legal requirements (e-bikes and e-scooters)

Queensland legal requirements (summary)

- **Personal mobility devices (including e-scooters):** Queensland Government rules state riders must be **at least 16 years old**, or **at least 12 years old and supervised by an adult**. **Children under 12 years** must not ride personal mobility devices.
- **E-bikes:** E-bikes are generally regulated as bicycles in Queensland (riders must follow bicycle road rules). The school's prohibition for primary students applies on the way to/from school and on school grounds, regardless of whether the device is classified as a bicycle or a personal mobility device.

Reference: Queensland Government — Transport and Main Roads (Personal mobility device rules; Electric bicycle rules).

School enforcement

- The school will communicate expectations to students and families (e.g., newsletters, enrolment information and start-of-year reminders).
- Staff on duty before and after school will actively supervise and respond promptly where e-bikes/e-scooters are observed.

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- If a student arrives on an e-bike or e-scooter, the student will be directed to dismount immediately and move to a safe area. The family will be contacted to arrange collection and/or alternative transport arrangement.
- Non-compliance (repeated instances) will be managed by the Principal/Delegate which may include parent/carer meetings and agreed behaviour/traffic safety expectations for travel to and from school.
- Where unsafe behaviour creates an immediate risk to safety, staff will apply immediate risk controls (e.g., directing students away from the roadway), and the matter will be recorded and followed up through the school's WHS/incident reporting processes as required.

Courier and/or delivery drop off points

The following safety controls are in place to ensure that deliveries of various items to the workplace is undertaken in a safe manner:

- During school hours, all pedestrian gates are locked.
- All couriers and/or delivery drivers must report to the school reception. Designated courier and/or delivery drop off points are directed by reception and if vehicle entry into the school is required a staff member will escort the driver:
- Courier and/or delivery drop off points are clearly marked by:
 - Car parking bays outside admin building
- School / site speed limits are set at 10km/hr with signage.
- Speed controlling devices are in place to restrict vehicle speed on site:
 - 4 pedestrian crossings across the car park.
- Other considerations that may need to be documented
 - Internal roadways are only one way
 - Vehicles are prevented from accessing all internal paths around schools – fenced with gates locked during school hours.

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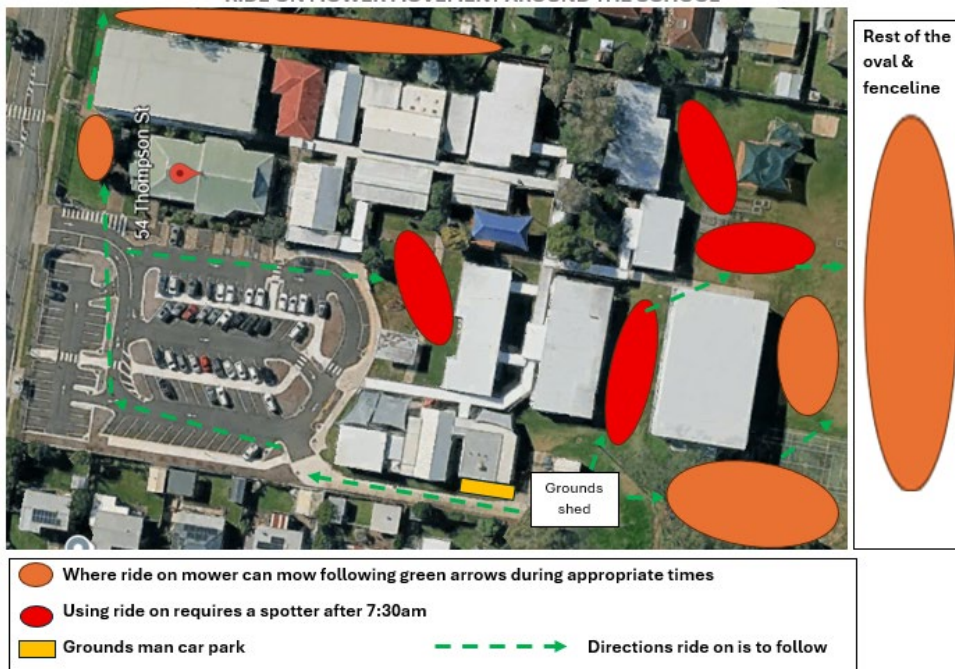
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Safe passage of vehicles within the school (ride on mowers, Utes)

The following safety arrangements and features are in place when large vehicles or mobile plant such as tractors, golf buggies or ride on mowers are required to move around the school:

- Vehicles are not allowed to move around school grounds during the following time periods of peak pedestrian traffic:
 - 7:30am-9am; 10:30am-11:15am; 1:10pm-1:40pm; 2:40pm-3:20pm
- Prior to entering the school, drivers of any vehicles must report to the school reception to arrange for a member of staff to act as a “spotter” to supervise onsite vehicle movements;
- Plant only to be operated in clearly marked areas as designated on the site plant traffic management map below and at times above.
- Worksite speed limits are set at 10km/hr with clearly displayed signage:
- Other considerations or risk controls that may need to be documented?
 - Red spaces require a spotter during school hours.
 - Grounds man has permission to park near grounds shed (marked yellow)

RIDE ON MOWER MOVEMENT AROUND THE SCHOOL



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Parking arrangements

The following safety arrangements and features are in place to minimise the risks associated with vehicle parking within the school:

- Please see attached map
- There are not designated car parks available for employees or visitors, but staff are asked to park closest to the admin block so parents/visitors park in middle or at the back. 4 car parks are available for people with disabilities.
- Car parking areas are clearly designated with marked parking bays but no signage.
- Signage identifying the whereabouts of the Office/Reception is clearly visible from the car park and is located on the outside of the building.

Special Events

Traffic control requirements for special events may vary and control measures will need to be determined through a risk assessment (considering learnings from previous special events).

The following safety arrangements are in place to minimise the risks associated with special events in conjunction with previously documented control measures:

- Appropriate numbers of traffic controllers will be in place for all special events to restrict/direct traffic to and from the workplace;
- Additional car parking areas are clearly designated with marked parking bays and signage displayed in the following areas:

Additional documentation – site map of the car park

**CHRIST THE KING, DECEPTION BAY
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Signatures:

Principal	Alish Conley	Date	19/03/2026
WHSO	Jo Breakspear	Date	19/03/2026
Person completing TMP (if other than above - print name and sign)	Jo Breakspear & Alish Conley	Date	19/03/2026
	<i>Jo Breakspear</i> <i>A Conley</i>		