

CHRIST THE KING, DECEPTION BAY

INTERNAL TRAFFIC MANAGEMENT PLAN

School Details	
School / Location	Christ the King Primary School, DECEPTION BAY.
School Principal	Alish Conley
Business Manager / WHSO	Jo Breakspear

Pick up and drop off points for students (e.g. private vehicles and private buses)

The following safety controls are in place to ensure that the picking up or dropping off students is undertaken in a safe manner:

- Entry and exit signage to the school/workplace is located at:
 - Thompson Street (entry & exit is at the same point)
- Designated pick up and drop off areas for students are located at:
 - Designated drop off & pick up within school grounds.
 - Thompson and surrounding streets.
- Pick up and drop off areas for students are clearly marked by:
 - Signed, marked bays.
- Designated pedestrian crossings are:
 - Located outside top gate near hall on Thompson Street
 - Supervised before school 7:40-8:40am
 - Supervised after school 2:50-3:20pm
- School crossing supervisors use the following aids and personal protective equipment (PPE):
 - “lollipop” sign;
 - crossing flags; and
 - high visibility jacket
- Pedestrian walkways are physically protected from designated roadways by:
 - NA
- Pedestrian walkways are clearly marked/indicated by:
 - road markings.

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- Speed restriction signage is clearly displayed at the following locations:
 - NA
- Speed controlling devices are in place to restrict vehicle speed on site:
 - Speed humps are located at entry/exit to the school & before two of the pedestrian crossings.
- Other considerations or risk controls that need to be documented?
 - Traffic flow impeded by vehicles picking up or dropping off students at peak times.
 - Reverse parking only in church car parks

Courier and/or delivery drop off points

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The following safety controls are in place to ensure that deliveries of various items to the workplace is undertaken in a safe manner:

- During school hours, all pedestrian gates are locked.
- All couriers and/or delivery drivers must report to the school reception. Designated courier and/or delivery drop off points are directed by reception and if vehicle entry into the school is required a staff member will escort the driver:
- Courier and/or delivery drop off points are clearly marked by:
 - Car parking bays outside admin building
- School / site speed limits are set at 10km/hr with no current signage:
- Speed controlling devices are in place to restrict vehicle speed on site:
 - 3 speed humps are located at entry/exit & before pedestrian crossings.
- Other considerations that may need to be documented?
 - Internal roadways are only one way
 - Vehicles are prevented from accessing all internal paths around schools – fenced with gates locked during school hours.

Safe passage of vehicles within the school (e.g. tractors, golf buggies, ride on mowers, Utes, school buses)

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The following safety arrangements and features are in place when large vehicles or mobile plant such as tractors, golf buggies or ride on mowers are required to move around the school:

- Vehicles are not allowed to move around school grounds during the following time periods of peak pedestrian traffic:
 - 7:30am-9am; 10:30am-11:15am; 1:10pm-1:40pm; 2:40pm-3:20pm
- Prior to entering the school, drivers of any vehicles must report to the school reception to arrange for a member of staff to act as a “spotter” to supervise onsite vehicle movements;
- Plant only to be operated in clearly marked areas as designated on the site plant traffic management map which is displayed in the office.
- Worksite speed limits are set at 10km/hr with no clearly displayed signage:
 - NA
- Other considerations or risk controls that may need to be documented?
 - NA

Parking arrangements

The following safety arrangements and features are in place to minimise the risks associated with vehicle parking within the school:

- Please see attached map
- Car park awaiting upgrade
- There are not designated number of car parks available for employees or visitors and 4 car parks available for people with disabilities.
- Car parking areas are clearly designated with marked parking bays but no signage.
- Signage identifying the whereabouts of the Office/Reception is clearly visible from the car park and is located at:
 - Positioned on building
- Other considerations or risk controls that may need to be documented?
 - Pedestrian only pathways

Special Events (e.g. Fetes, Sporting Events etc.)

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Principal	Alish Conley	Date	31/03/2021
Business Manager / WHSO	Jo Breakspear	Date	31/03/2021
Person completing TMP (if other than above - print name and sign)	AS ABOVE	Date	